

## Instructions for this Course

1. **Videos** - Watch every video as many times as needed, until you grasp the concept and understand the material.
2. **Reading** - The reading material is used to further your understanding of the concepts and the links are located at the bottom of the page, under the videos. The quizzes will be generated from the materials in the videos and readings.
3. **Quizzes** - Quizzes are mandatory and are worth 15% of your grade. You can take them as many times as you'd like, though, and we keep the highest grade.
4. **Unit Assignment** - Unit assignments are required and are worth 25% of your grade. Complete the assignment before you take the unit test. Please allow 2-3 days for an assignment to be graded.
5. **Unit Tests** – Once you have viewed all the learning material, completed all of the quizzes in a unit and the previous unit's assignment has been graded, the unit test will become visible. You get 1 attempt at each unit test. Unit tests are worth 40% of your final grade. They are not timed. Use the quizzes in the unit as practice before you attempt the unit test.
6. **The Practice Final Exam** - This exam is NOT mandatory and NOT graded, but is highly recommended, and will prepare you for the final exam. You can take it as many times as you'd like.
7. **The Final Exam** - Once you have completed all of the unit tests and all your assignments have been graded, the final exam will become visible. You get one attempt at the final exam, it is worth 20% of your grade. There is a time limit of 3 hours. You MUST get a 60% on the final exam in order to pass the course, regardless of other test scores.
8. **Course Completion** – You must have a 60% or higher for a course final grade, as well as get a 60% or higher in the final test in order to pass the course.
9. **Certificate of Completion & Request a Course Completion Record** – These two links will become available once you have satisfied all the course completion requirements. Click on the certificate to print or have it emailed to you. Use the 'request a course complete record' link to have Silicon Valley High School send a record of course completion to your high school.

We recommend that you complete all the unit quizzes, the unit assignment and unit test before moving on to the next unit.

### Have questions?

Contact our support staff, or your teacher through the *Ask-A-Teacher* page in this course.