



Suggested Timeline – Computers & I.T., Part 2

All our courses are **self-paced**; students can take this course over a minimum period of 30 days or over a year. Many students take the course over the summer, while others take it over a semester. The timeline below assumes the course is being taken over a regular semester of 18 weeks. If you want to take this over the summer, adjust the timeline and do 2-3 weeks of work per week, and complete the course in 6-9 weeks.

To complete this course over one semester (18 weeks), you should aim to complete a unit every 2-3 weeks and spend 4 hours a week on the course. Remember, every student is different; if you start to fall behind schedule, increase your weekly study time. The course will expire a year after the date of enrollment. If you need more time, use the 'Ask the Teacher' page to request an extension.

IMPORTANT – If your school gives you a date for the course to be completed, you must follow their deadline.

Week	Date*	Activity Completion
Week 1		Lessons 1.1 to 1.2
Week 2		Lessons 1.3 to 1.4
Week 3		Lesson 1.5; Unit 1 Assignment
Week 4		Unit 1 Test; Lesson 2.1
Week 5		Lessons 2.2 to 2.3
Week 6		Lessons 2.4; Unit 2 Assignment
Week 7		Unit 2 Test, Lesson 3.1
Week 8		Lessons 3.2 to 3.3
Week 9		Lessons 3.4 to 3.5
Week 10		Unit 3 - Assignment and Test
Week 11		Lessons 4.1 to 4.2
Week 12		Lessons 4.3 to 4.4
Week 13		Lesson 4.5; Unit 4 Assignment
Week 14		Unit 4 Test; Lessons 5.1
Week 15		Lessons 5.2 to 5.3
Week 16		Lessons 5.4 to 5.5
Week 17		Unit 5 Assignment and Test
Week 18		Practice Final and Final Exam

SVHS courses are broken down into units; we recommend that you focus on each unit at a time. Don't move on to the next unit until you have completed all the quizzes, submitted your unit assignment, and taken your unit test. Focusing on each unit will help you remember it better. Do the unit assignment before the unit test. The assignment requires you to apply the information you learned in the unit, and you'll be better prepared for the test.

* We recommend you print this timeline. In the Dates column, add the dates of your school's semester or dates that ensure you meet your target deadline. Stick this timeline on the front of your notebook; it will help you stay on track.